

## CURRICULUM VITAE

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1. Family name: KARIĆ
2. First name: JELA
3. Date of birth: 28.07.1963
4. Nationality: BiH
5. Civil status: married
6. Education:

Institution	Date from (months/year) to (months/years)	Degrees / Diplomas:
<b>University of Banja Luka, Faculty of economics</b>	<b>9/1981 to 01/1986</b>	<b>Graduated economist/ diploma,29.1.1986</b>
Republic of Srpska Association of Accountants and Auditors	09/2008 to 12/2008	Authorized appraiser of legal persons of liabilities and capital/ Certificate,13.12.2008
<b>Rina, Genoa, Italia</b>	<b>1-5.9.2014</b>	<b>Auditor/Lead Auditor QMS Certifikate, September,5 2014</b>
TAM-BAS, Sarajevo and CHRONOS, Zagreb	30.-31.10.2008	Seminar of business consulting/ certificate
ECOS, USAID, SIDA, Foreign trade Commerce of Bosnia and Herzegovina	2.6.2011	CE marking and EU directives Cert.ECOS 1507-115/11
“	2.6.2011	ISO 9001, ISO 14001, OHSAS 18000 Cert. ECOS 1507-107/11
Association for economic development REDAH, USAID	11.11.2011	Accreditation for consultancy in the scope of quality system
EURELSMED, WYG	30.11.2011	How to improve the Conduct of SME Consultancy Assignments
EURELSMED, WYG	March 2012	Accreditation for consultancy for SMEa for the EURELSMED Voucher Scheme
EU QMS Project	20-21.02. 2014	Consulting SMEs on ISO 9001 QMS Implementation; Certificate
EU QMS Project	28-29.04.2014	Integration of the ISO 9001 QMS with other standardized management systems, CE marking and EU directives; Certificate
Q-EXPERT d.o.o, Beograd Serbia	22.06.2015	a presentation and a detailed interpretation of the ISI / DIS 9001: 2014 draft;certifikate
Branch Chamber of Commerce Banja Luka	13.10.2015	New requirements of ISO 9001: 2015 standard and application techniques; certificate
Branch Chamber of Commerce Banja Luka	25.11.2015	Requirements of ISO 9001: 2015 and its application in organizations;certificate

7. Language skills: (Mark 1 to 5 for competence, where 5 is the highest)

Language	Reading	Speaking	Writing
German	3	3	3
English	2	2	2

8. Membership of professional bodies: Association of Authorized Appraisers of Bosnia and Herzegovina

9. Other skills (e.g. computer, literacy, etc.): Ms Office (Word, Excel, Power point)

10. Present position: Associate for Commercial and Financial Affairs

11. Years within the company: 14

12. Key qualifications (relevant to the project): Graduated economist; Certified auditor QMS; Authorized appraiser of legal persons of liabilities and capital; Consultant for ISO 9001

13. Specific experience

Date:	5.3.2008-21.10.2008
Location:	Banja Luka, 00387 51 214 366
Company:	Elektro Neso d.o.o, Banja Luka Execution of electroinstallation works of electrical power plants and design of electrical installations
Position:	quality manager
Description:	Implementation, maintenance and improvement of quality system according to ISO 9001: 2008

Date:	04.10.2010- 28.04.2011
Location:	Banja Luka, 00387 51 388 820
Company:	COLORIT d.o.o, Banja Luka, BiH manufacture of construction units-paints for walls, glue
Position:	Consultant for ISO 9001
Description:	Implantation of quality system according to ISO 9001: 2008

Date:	22.10.2010-28.06.2011
Location:	Banja Luka, BiH 00387 51 354 222
Company:	PPUP“4M“ d.o.o, Banja Luka, BiH Manufacture of cardboard paper
Position:	Consultant for ISO 9001
Description:	Implantation of quality system according to ISO 9001: 2008

Date:	01.11.2012- 15.06.2013
Location:	Kotor Varoš, 00387 51 783 323
Company:	DERMAL R d.o.o, Kotor Varoš, BiH manufacture of leather shoes
Position:	Consultant for ISO 9001
Description:	Implantation of quality system according to ISO 9001: 2008

Date:	26.08.2014- 25.12.2014
Location:	Banja Luka, 00387 65 359 938
Company:	DOS elektro d.o.o, Banja Luka, BiH electrics, construction
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2008

Date:	22.08.2014-30.12.2014
Location:	Banja Luka, 00387 65 515 910
Company:	TREND M&V d.o.o, Banja Luka, BiH manufacturing of parquet
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2008

Date:	01.06.2016- 07.10.2016
Location:	Prnjavor, BiH 00387 66 891 892
Company:	GO Pack d.o.o, Prnjavor, BiH Manufacture of cardboard paper
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Date:	17.06.2016 – 26.09.2016
Location:	Derventa, BiH 00387 65 693 265
Company:	Sanino d.o.o, Derventa, BiH manufacture of leather shoes
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Date:	01.06.2016 – 30.12.2016
Location:	Banja Luka, 00387 65 457 543
Company:	Lupaco d.o.o, Banja Luka, BiH production of paper bags
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Date:	27.12.2016-23.02.2017
Location:	Banja Luka, 00387 51354 222
Company:	„4M“ d.o.o, Banja Luka, BiH Manufacture of cardboard paper
Position:	Consultant for ISO 9001
Description:	Harmonization of the Quality System with the requirements of the new edition of ISO 9001: 2015

Date:	27.12.2017- 30.04.2017
Location:	Teslić, 00387 53 431 628
Company:	Divos d.o.o, Teslić, BiH Manufacture of clothing
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Date:	20.12.2017- 16.03.2018
Location:	Kotor Varoš, 051 783 200
Company:	DERMAL R d.o.o, Kotor Varoš, BiH manufacture of leather shoes
Position:	Consultant for ISO 9001 and ISO 14001:2015
Description:	Implementation of IMS according to ISO 9001: 2015 and ISO 14001:2015

Date:	05.06.2018- 31.10.2018
Location:	Krupa na Vrbasu, 051 417 340
Company:	EKO EURO TIM d.o.o, Krupa na Vrbasu, BiH construction, road maintenance and waste disposal
Position:	Consultant for ISO 9001 and ISO 14001:2015
Description:	Implementation of IMS according to ISO 9001: 2015 and ISO 14001:2015

Date:	17.07.2018- 31.10.2018
Location:	Banja luka, Mrkonjić Grad, 051 466 516
Company:	BEMA d.o.o, Banja Luka, BiH manufacture of leather shoes
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Date:	20.11.2018- 31.12.2018
Location:	Derventa, 053 333 219
Company:	SIM PROM d.o.o, Derventa, BiH CNC metal processing
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Date:	20.08.2019- 23.01.2020
Location:	Brod, 053 611 052
Company:	Ross-Adria d.o.o, Brod, BiH production of steel structures
Position:	Consultant for ISO 9001 and EN ISO 3834
Description:	Implementation of IMS according to ISO 9001: 2015 and EN ISO 3834

Date:	01.01.2020- 31.03.2020
Location:	Teslić, 053 411 610
Company:	JOVANOVIĆ PLAST d.o.o, Teslić, BiH production of PE bags
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Date:	21.02.2020 - 22.06.2020
Location:	Kozarska Dubica, 052 430 330
Company:	ŠUVAK METAL d.o.o, Kozarska Dubica, BiH CNC metal processing
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Date:	08.05.2021- 02.09.2021
Location:	Kostajnica, 052 664 220
Company:	KAYAK d.o.o, Kostajnica, BiH production of sportwear
Position:	Consultant for ISO 9001 and ISO 14001
Description:	Implementation IMS according to ISO 9001: 2015 and ISO 14001:2015

Date:	15.07.2021- 15.09.2021
Location:	Banja Luka, 052 664 220
Company:	KARPAS AMBALAŽE d.o.o, Banja Luka, BiH Manufacture of cardboard paper and paper bags
Position:	Consultant for ISO 9001
Description:	Implementation of quality system according to ISO 9001: 2015

Professional experience record:

Date:	05.12. 2007 – present
Location:	Banja Luka
Company:	Elektro Neso d.o.o
Position:	Associate for Commercial and Financial Affairs
Description:	<ul style="list-style-type: none"> <li>• Commercial and Financial Affairs,</li> <li>• records of materials that are being procured</li> <li>• tracking through the process</li> <li>• issuing an account</li> <li>• making annual accounting</li> <li>• records of employees</li> <li>• Implementation, maintenance and improvement of the quality system according to the ISO 9001 standard</li> <li>• QMS Consultant</li> </ul>

Date:	01.08.1996-31.12. 2006
Location:	Banja Luka
Company:	Tesa doo
Position:	Director of the company
Description:	<ul style="list-style-type: none"> <li>• Managing the import and distribution of goods</li> <li>• Customer engagement,</li> <li>• customer visits,</li> <li>• bidding, delivery, invoicing</li> <li>• duties,</li> <li>• communication with forwarding and customs authorities when importing</li> <li>• Management tasks, communication with control bodies</li> </ul>

Date:	01.07.1988-21.10.1991
Location:	Rijeka, Republic of Croatia
Company:	Brodokomerc
Position:	Business accounting officer
Description:	<ul style="list-style-type: none"> <li>• Monthly, semiannual, annual accounts of business</li> </ul>

14.others (e.g. Publications) : Driving license category B

I hereby confirm that the above information is correct.



Banja Luka, 17.11.2021

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Place / Date

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Applicant