





PERSONAL INFORMATION



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Sex Male | Date of birth 08/08/1975 | Nationality Bosnia and Herzegovina

JOB APPLIED FOR POSITION

Assessor for the evaluation of the project proposals - COVID-19 Investment Response – EU4BusinessRecovery

WORK EXPERIENCE

March 2020- current
(consultancy contract)

External Monitoring Officer for projects contracted within EU4Business project (tourism, SMEs/export-oriented sectors)

- Regular assessment of the progress of project implementation and proper utilisation of grant funds of projects contracted within Public Call for Partnership in Tourism, Public Call for Partnership in Export-oriented sectors and Public Call for Partnership for individual companies in Export-oriented sectors
- Continuous support of grant recipients (lead applicants and co-applicants) in providing information and documentation which is necessary to comply with the administrative requirements of the grant agreements
- Providing guidance and support in respecting donor visibility rules
- Regular reporting and cooperation with the donor in resolving all issues during implementation of projects

Business or sector Local governments, Tourism/ Export / Metal and Wood processing

November 2021- December 2021
(consultancy contract)

External Assessor of applications received under the Call for Proposals for the Mitigation of COVID-19 Crisis Impacts on MSMEs in the Metal and Mechanical Industry and Wood Industry within the EU4BusinessRecovery project

- Quality assessment of 20 project proposals (assessment of quality of applications against several evaluation criteria sets: Relevance Criteria (Coherence of the Project's intervention logic and contribution to Programme's specific objectives, result indicators and output indicators), Operational Criteria (Management, Communication, Work Packages, Budget, Project Risks, etc.) and Sustainability Criteria (Sustainability, Durability and Transferability, Horizontal Principles, etc.)
- Presentation of evaluation scores to Grant Committee of the Programme
- Creation of the final report

Business or sector Export / Metal and Wood processing

November 2021- December 2021
(consultancy contract)

External Assessor of applications received under the Call for Expression of Interest for Partnerships in Tourism within the EU4BusinessRecovery project

- Quality assessment of 16 project proposals (assessment of quality of applications against several evaluation criteria sets: Relevance Criteria (Coherence of the Project's intervention logic and contribution to Programme's specific objectives, result indicators and output indicators), Operational Criteria (Management, Communication, Work Packages, Budget, Project Risks, etc.) and Sustainability Criteria (Sustainability, Durability and Transferability, Horizontal Principles, etc.)
- Presentation of evaluation scores to Grant Committee of the Programme
- Creation of the final report

Business or sector Tourism

October 2020- December 2020
(consultancy contract)

External Assessor of projects submitted within RYCOs 4th Call for proposals (youth, reconciliation, social, educational, cultural, and sports domains)

- Quality assessment of 20 project proposals focuses on creating opportunities for young people to engage in activities that build mutual understanding and reconciliation in the civic, social, educational, cultural, and sports domains. (assessment of quality of applications against several evaluation criteria

sets: Relevance of the project, Quality and suitability of methodology, Quality and suitability of risk mitigation plan and methodology, Relevance and potential of the project partnership and Project management capacity and learning)

- Creation of the final report

Business or sector Civil society / Youth /Recondition/ Cross-border cooperation

October 2019- May 2020
(consultancy contract)

External Evaluator of projects submitted within the Public Call for Partnership in Export-oriented sectors, EU4Business project

- Quality assessment of 20 project proposals (assessment of quality of applications against several evaluation criteria sets: Relevance Criteria (Coherence of the Project's intervention logic and contribution to Programme's specific objectives, result indicators and output indicators), Operational Criteria (Management, Communication, Work Packages, Budget, Project Risks, etc.) and Sustainability Criteria (Sustainability, Durability And Transferability, Horizontal Principles, etc.)

- Presentation of evaluation scores to Grant Committee of the Programme
- Creation of the final report

Business or sector Export / Metal and Wood processing

July 2019- February 2019
(consultancy contract)

External Evaluator of projects submitted within the Public Call for Partnership in Tourism, EU4Business project

- Quality assessment of 19 project proposals (assessment of quality of applications against several evaluation criteria sets: Relevance Criteria (Coherence of the Project's intervention logic and contribution to Programme's specific objectives, result indicators and output indicators), Operational Criteria (Management, Communication, Work Packages, Budget, Project Risks, etc.) and Sustainability Criteria (Sustainability, Durability And Transferability, Horizontal Principles, etc.)

- Presentation of evaluation scores to Grant Committee of the Programme
- Creation of the final report

Business or sector Tourism

April 2019- September 2019
(consultancy contract)

External Evaluator of projects submitted within Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020

- Quality assessment 52 project proposals submitted within the specific objective 3.1. To strengthen and diversify the tourism offer through cross border approaches and to enable better management and sustainable use of cultural and natural heritage (assessment of quality of applications against several evaluation criteria sets: Relevance Criteria (Coherence of the Project's intervention logic and contribution to Programme's specific objectives, result indicators and output indicators), Operational Criteria (Management, Communication, Work Packages, Budget, Project Risks, etc.) and Sustainability Criteria (Sustainability, Durability And Transferability, Horizontal Principles, etc.)

- Presentation of evaluation scores to Joint Steering Committee of the Programme
- Creation of the final report

Business or sector Tourism / Cross-border cooperation

November 2019- April 2019
(consultancy contract)

Experts for development of SME flood response plans, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

- Development of a flood risk assessment (for metal processing and wood processing companies)
- Development of a prevention and flood response operational plan
- Organisation of training for employees in flood protection,
- Development of a communication plan
- Fulfilment of any other task related to the implementation of the contract

Business or sector Water management/Environment

June 2017 - February 2019

Agro-Economic Analyst – Head of Banja Luka office – USAID/Sweden FARMA II project (Fostering Agricultural Markets Activity II)

Implemented by Cardno Emerging Markets USA, Ltd., Fra Anđela Zvizdovića 1, B tower/18 , 71000 Sarajevo, Bosnia and Herzegovina, www.farmabih.ba

- Lead liaison point for the FARMA II project in Banja Luka/RS with all relevant stakeholder organizations in the agriculture sector
- Lead and supervise all core staff and main activities to be coordinated by the FARMA II Banja Luka Office
- Assist in the identification and support for Business Development Service Providers (BDSPs) and the strengthen of advisory service capacities

- Advice and support for establishing stronger entity market linkages, improving value chain governance, and build capacity of POs and support institutions;
 - Support the analyze and updating of entity level policy and legal approximation plans in support of relevant authorities;
 - Conduct targeted research and assessments to determine patterns and trends in agri-food sector performance, with a particular focus on FARMA II targeted sub-sectors;
 - Support the identification and drafting of sectorial policies, by-laws and other implementing acts, in line with agreed project and entity level priorities
 - Provide guidance and technical direction to all Banja Luka based project staff, experts and responsible parties, including relevant sub-contractors
 - Monitoring and Implementation of projects (including initial analyzes of project implementation plan, advice on secondary procurement procedures and assessment of project performance with regard to achievement on plan project outputs/results) in accordance with USAID methodology for PM
 - Support and facilitate advocacy activities for producer organisations (POs) and targeted Associations and the provision of public private dialogues at entity level, supported by evidence-based analysis
 - Delivery of training and technical assistance to improve targeted POs and farmers' business strategies, agri-startups, product design and innovation, business management & administration, operational efficiency and product quality;
 - Evaluation of project proposals submitted within launched Request for Proposals within USAID/Sweden FARMA II project (evaluated more than 50 project proposals)
- Business or sector** Agriculture / Rural development

March 2010 - June 2017

Task Manager JTS Antenna Banja Luka IPA Cross-Border Programme Croatia – Bosnia and Herzegovina

Directorate for European Integration, Trg BiH 1/18, 71000 Sarajevo, Bosnia and Herzegovina, www.dei.gov.ba

- Monitoring of cross-border projects financed under programme measures: 1. Development of joint tourism offer 2. Promotion of SME development and entrepreneurship 3. Protection of environment 4. Improving accessibility of services (help line for project beneficiaries including check of secondary procurement carried out respecting PRAG rules; monitoring field visits and reporting)
 - Participating in the assessment phase within two (2) CfPs (assessment of project proposals -1st and 3rd steps of evaluation procedure; financial assessment of project proposals - budget clearing; preparation of Risk assessments for provisionally selected proposals)
 - Managing technical assistance (preparing TA project proposals including budget for technical assistance grant contracts (TAGCs); regular reporting on activities performed and costs incurred;)
 - Calls for Proposals – launching phase (organizing Partner Search Forums, preparing Application Packs for CfPs)
 - Trainer/lecturer in workshops/trainings (PCM trainings, implementation workshops, final Reporting workshops, etc.) and other capacity building events organized for potential applicants and grant beneficiaries
 - Day-to-day management of financial, administrative and logistics tasks in JTS Antenna Banja Luka
 - Support beneficiaries in project implementation – including projects from different sectors such as: NGO sector (youth organizations, non-profit organizations), Tourism, Entrepreneurship/SME development and environment protection (preparing Implementation Package for beneficiaries; organisation and delivery of implementation and reporting workshops; maintain a help-line for beneficiaries; analysis and follow up of project progress reports received from beneficiaries; drafting an indicative monitoring visit schedule; conducting monitoring visits; preparing monitoring visit reports and follow up)
 - Ensuring programme visibility and compliance with visual identity rules including organization of programme visibility events
 - Day-to-day management of financial, administrative and logistics tasks in JTS Antenna Banja Luka
- Business or sector** Government sector / EU Integration

June 2009 - February 2010

Consultant

Tel Con, F.G. Lorke 13, 78000 Banja Luka, Bosnia and Herzegovina

- Creating business and investment plans
- Creating and implementing marketing plan for foreign markets
- Creating sale strategies
- Financial analyzes

Business or sector Private sector / Production of extractor fans

September 2008 - June 2009

Project Manager for SME Development

Accredited Regional Development Agency - ARDA, Krfska 74, 78000 Banja Luka, Bosnia and Herzegovina

- Strategic and operative planning on local and regional level
- Implementation of Agency's regional strategy
- Organization of trainings/workshops and other capacity building events for start-ups, SME owners/managers and municipality employees involved in development of SME sector (including metal processing and wood processing sector)
- SME business networking and supporting of business start-ups
- Coordination of implementation (including monitoring and reporting on financial and technical aspects) of various types of projects and activities of the Agency (including EU projects)
- Investment promotion of BiH NW region through personal contact with potential investors
- Contact point for distribution of services provided by consultancy company "PUM"

Business or sector Public/private sector / Regional development

October 2007 - September 2008

Consultant

MAXMARA d.o.o., Njegoseva 109; 78000 Banja Luka, Bosnia and Herzegovina,
www.maxmaradoo.com

- Creating business and investment plans
- Creating and implementing marketing plan for foreign markets
- Creating sale strategies
- Financial analyzes

Business or sector Private sector / manufacturing and installation of aluminium/PVC structures (windows, doors and facades)

May 2007 - October 2007

Loan officer

ProCredit Bank; Kralja Petra I Kardjordjevica 91, 78000 Banja Luka, Bosnia and Herzegovina,
www.procreditbank.ba

- Presentation of bank services to potential clients
- Credit risk assessment of clients through analysis of financial reports and other documentation
- Creating and presentation of credit proposals to credit committee
- Regular monitoring and assessment of financial position of bank's clients (analysis and comments on financial indicators, control of contract enforcement, etc.)

Business or sector Banking

March 2002 - May 2007

Firefighter

EUFOR; BLMF, 78000 Banja Luka, Bosnia and Herzegovina

- Responsible for risk assessment and maintenance of health and safety at the fire station
- Conducting administrative work and small scale procurement
- Responsible for maintaining a high professional level of training comparable to UK Fire Service standards and requirements
- Responds to Road Traffic Accidents and carrying out rescues
- Responds to Air Crash Rescue incidents for Helicopters
- Provides training to locally employed civilians on health and safety fire measures
- Working in extremely stress conditions
- Performing of different kind of required tasks individually and as a team member

Business or sector Firefighting

February 1998 - February 2002

Owner

SARIĆ d.o.o., Jovana Ducica 78, 78000 Banja Luka, Bosnia and Herzegovina

- Local market analyses
- Segmentation and recognition of local market niches
- Sales of engine oils, lubricants and car parts
- Business negotiations and contracting
- Developing and maintaining good business relations with buyers/suppliers in day to day activities

- Monitoring and evaluation of business results
Business or sector Private sector

EDUCATION AND TRAINING

June 2021 **PRINCE2® Practitioner Certificate in Project Management**
PeopleCert

October 2005 – March 2016 **Master of economic science (MSc Ec),**
University of Banja Luka, Faculty of Economics, Bosnia and Herzegovina
▪ Two-year postgraduate master degree course “Word Trade and European Union”

September 1994 – December 2005 **BA degree in Economics (level in national classification - VII)**
University of Banja Luka, Faculty of Economics, Bosnia and Herzegovina
Economics, International trade

PERSONAL SKILLS

Mother tongue(s) Serbian

Other language(s)

English (IELTS C1 certificate)

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
excellent	excellent	excellent	excellent	excellent

Communication skills ▪ excellent communication/facilitation skills gained through many years of business communications with representatives of different sectors (government sector, private sector, NGOs, etc.) as JTS Antenna Banja Luka Task Manager and Project Manager for SME Development

Organisational / managerial skills ▪ Excellent analytical skills
▪ Extensive experience in organisation of trainings, seminars and conferences
▪ Experienced in project management especially according to Project Cycle Management principles
▪ Working effective in self-managed projects and as a member of a team

Computer skills ▪ Experienced user of Operating Systems Windows and MS Office products: MS Word, Excel, MS Access, MS Power Point.

Driving licence ▪ B
▪ C

ADDITIONAL INFORMATION

Seminars 2018 Sarajevo, Cardno Emerging Markets / USAID, Working with costumers;
2018 Sarajevo, Cardno Emerging Markets / USAID, How to become good leader;
2017 Banja Luka, Cardno Emerging Markets / USAID project / grant management;
2017 Banja Luka, Cardno Emerging Markets / USAID, Holding effective meetings;
2014 Zagreb, CBIB+, Result oriented monitoring (ROM) and ex-post evaluation;
2014 Durres, Albania, CBIB+; Preparatory workshop on the work of the technical working groups;
2014 Sarajevo, CBIB+, Training on effective communication and presentation skills;
2012 Vienna, Austria INTERACT, Challenges in DIS- CIS management model of the programme, lessons learned and expectations for the new perspective 2014-2020;
2011 Sarajevo, EU CORIN II TA project, Workshop on Planning, Reporting and Monitoring;

- 2011 Zagreb, Agency for Regional Development of Republic of Croatia, Training for Croatian beneficiaries of IPA Cross-Border Programme CRO-BiH;
- 2011 Sarajevo, Izbor plus, Training of Trainers;
- 2010 Sarajevo, EU CORIN; Technical Assistance Grant Contract Management, implementation of Grants under IPA;
- 2010 Sarajevo, EUCORIN, Training on Communication, presentations and effective meetings;
- 2010 Sarajevo, EUCORIN, PR/visibility training;
- 2010 Sarajevo, CBIB; Secondary Procurement for IPA/IPA grants;